



Launching and connecting to akoyaGO with PowerBI Desktop

Follow these steps after you have downloaded PowerBI Desktop from <https://powerbi.microsoft.com/en-us/desktop/> and using the yellow "Download Free" button.

13 Steps

Created by

akoyaGO Support

Creation Date

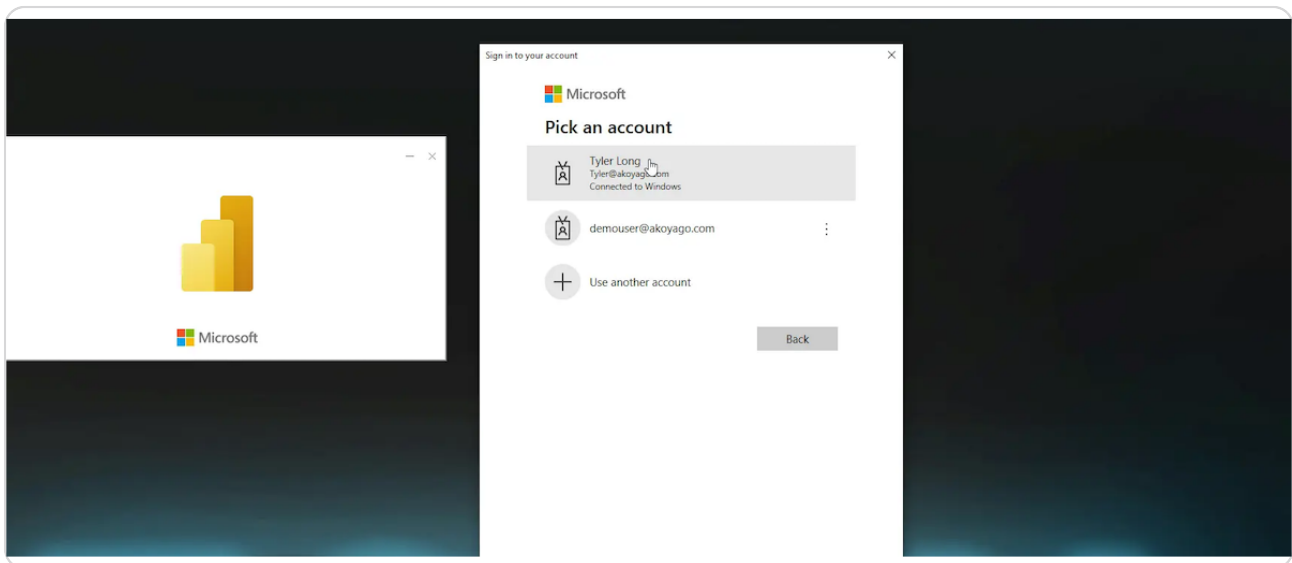
February 7, 2023

Last Updated

February 7, 2023

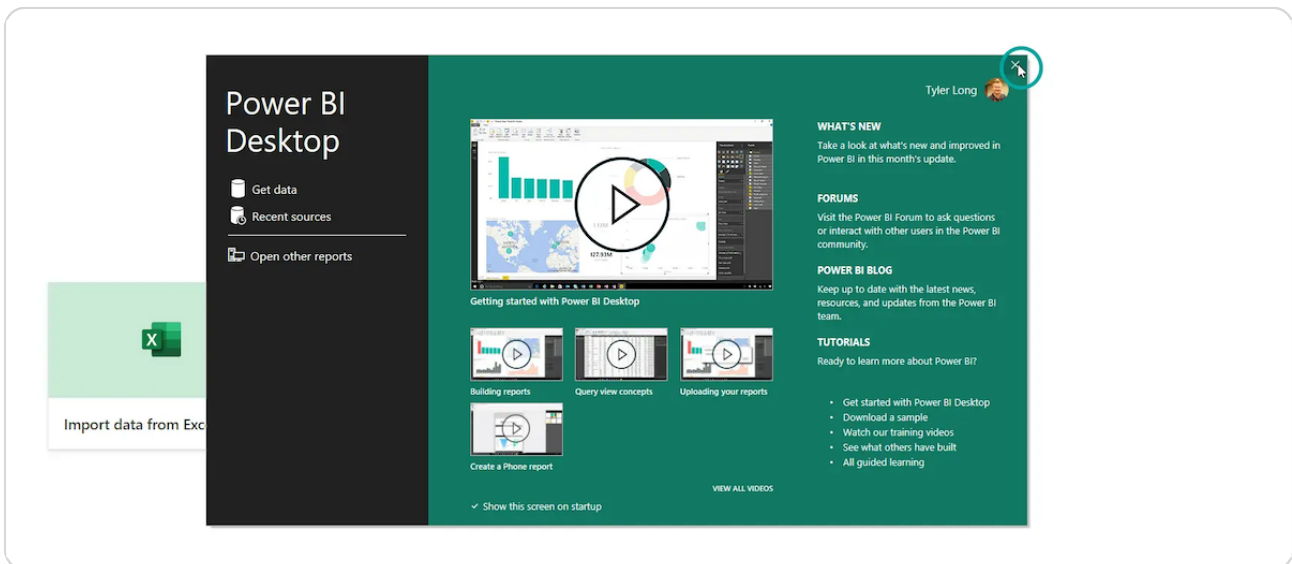
STEP 1

Launch PowerBI Desktop, and sign in using your Microsoft credentials.



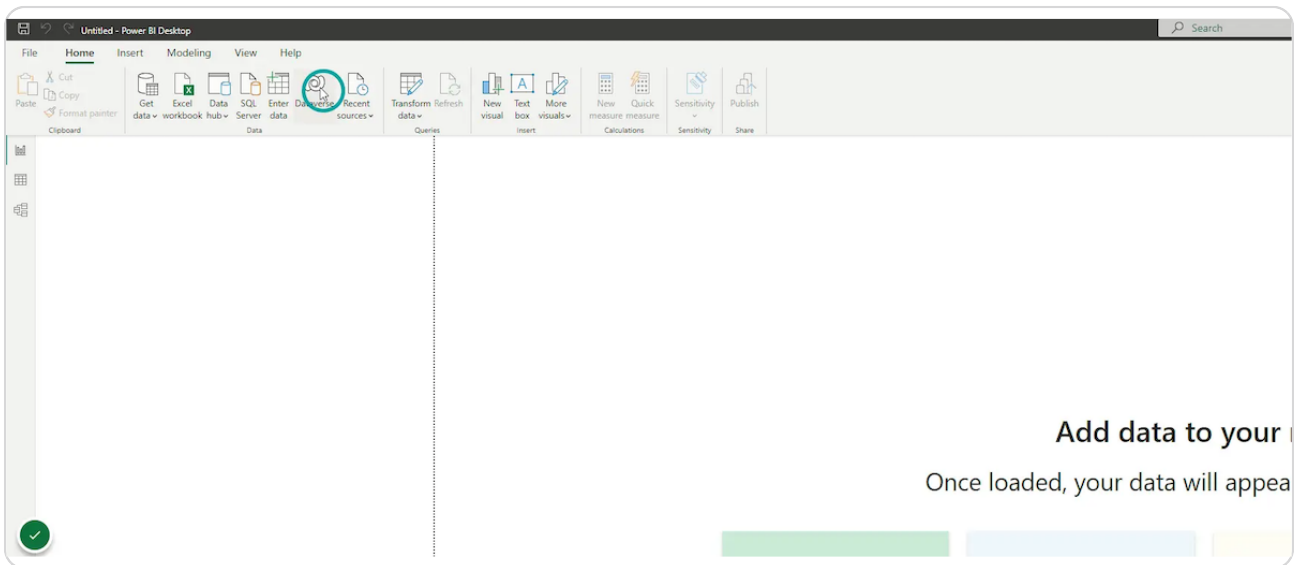
STEP 2

When PowerBI opens, close the popup using the "X" button.



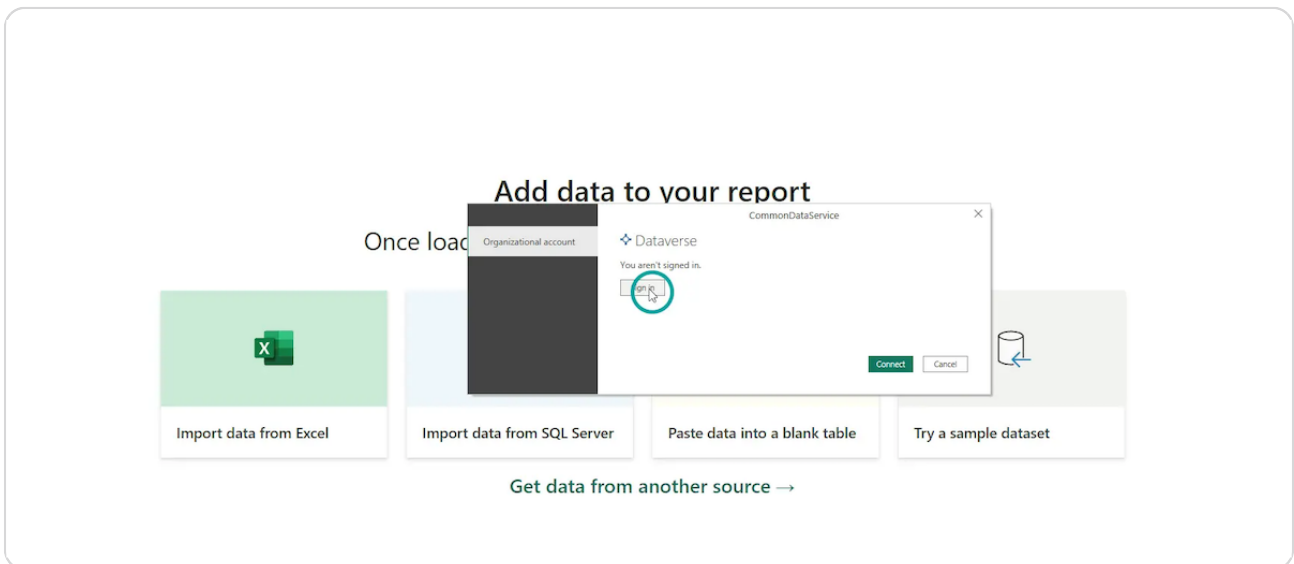
STEP 3

On the header, click "Dataverse".



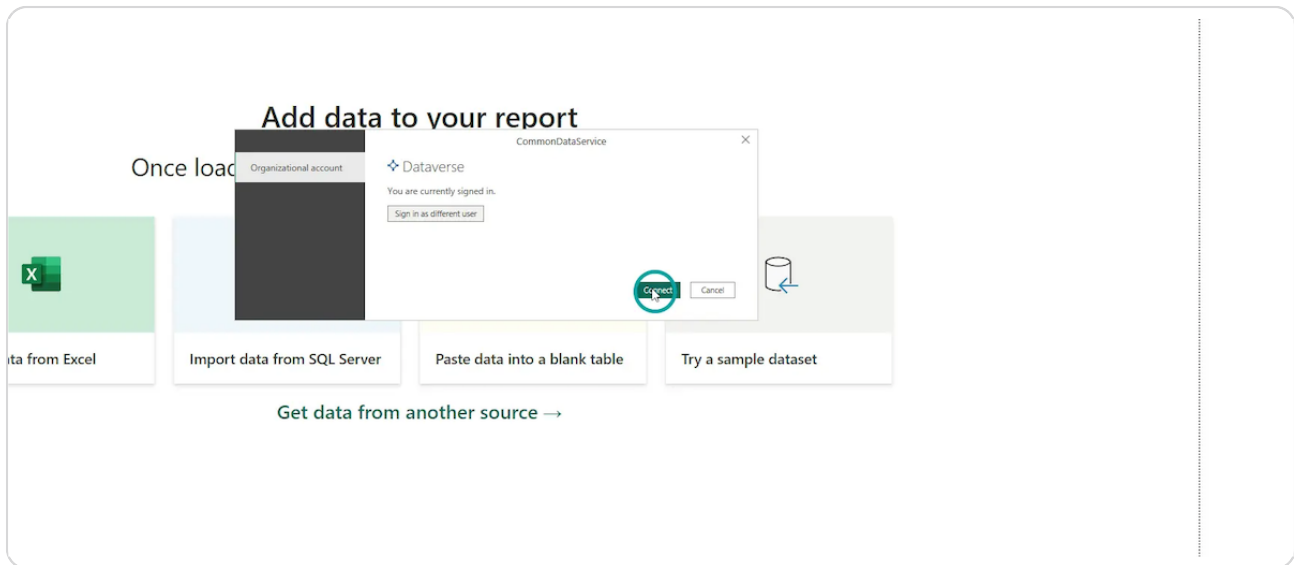
STEP 4

You may need to sign in again. If so continue, and use your same account.



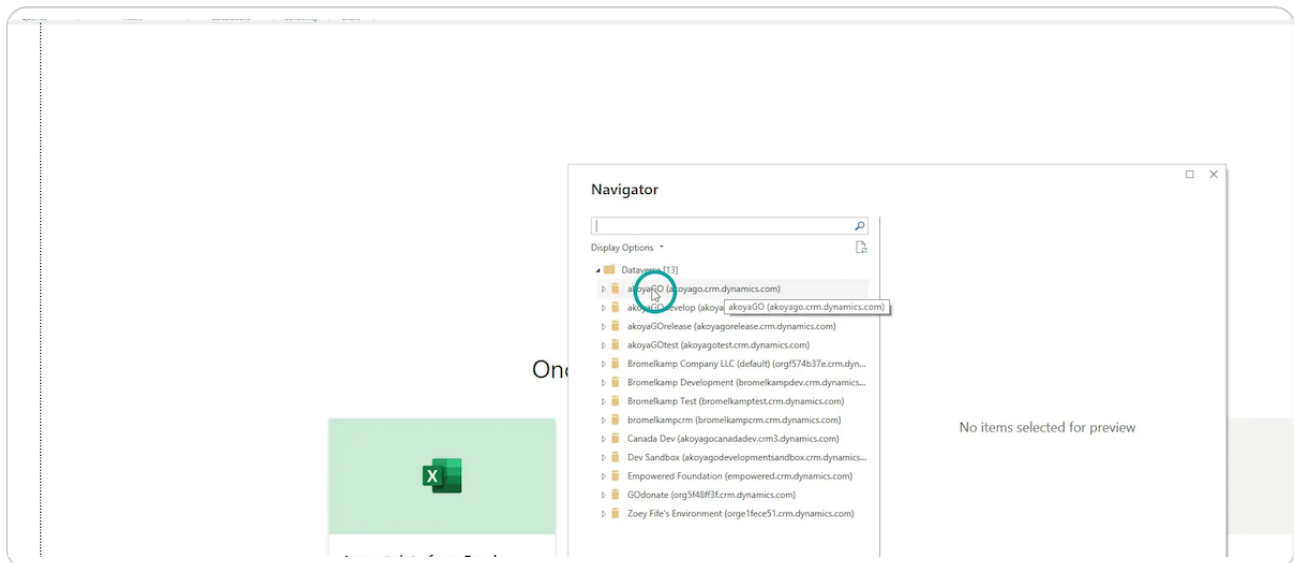
STEP 5

Press the green "Connect" button.



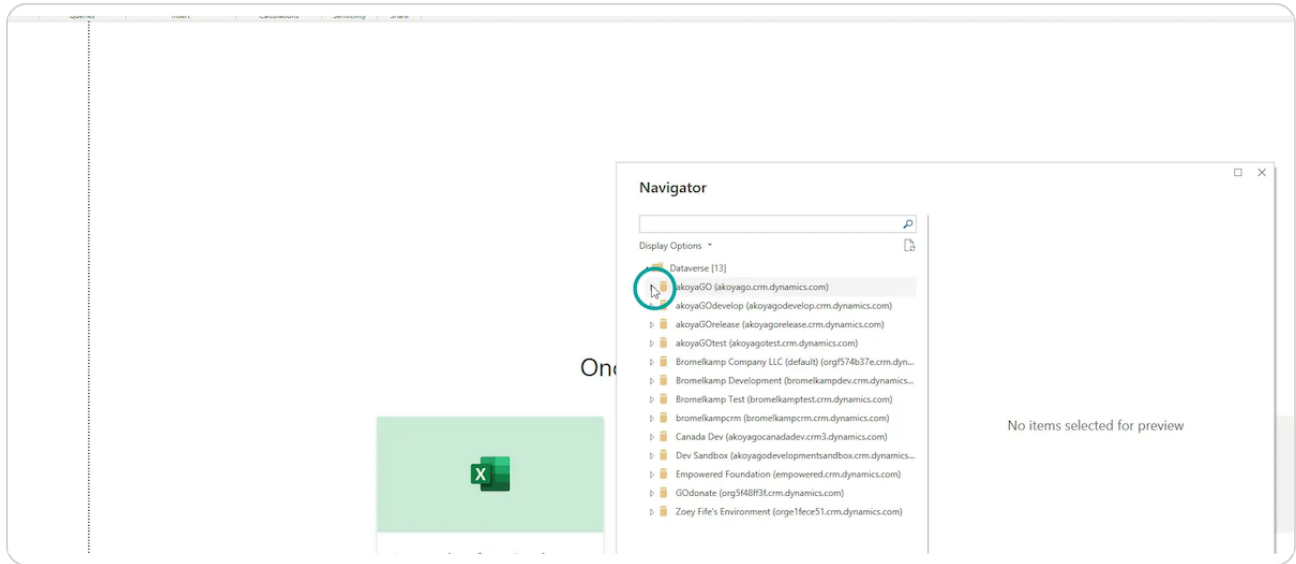
STEP 6

You should see just one or two URL's. Find your akoyaGO URL (i.e yourfoundation.crm.dynamics.com).



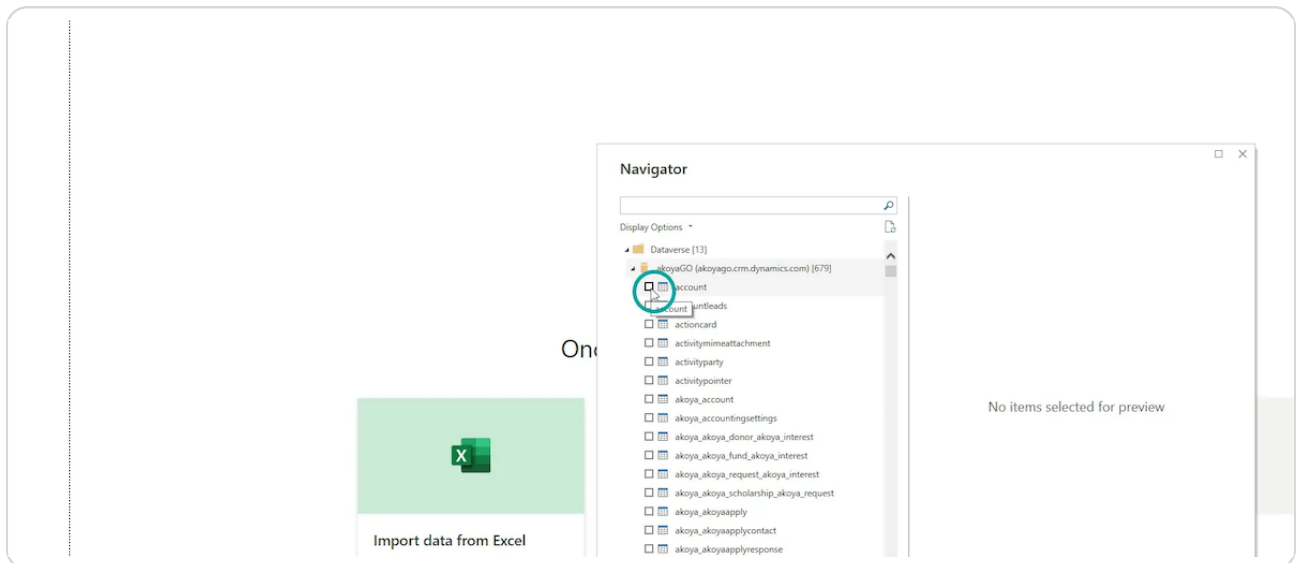
STEP 7

Hit the downwards arrow next to your URL.



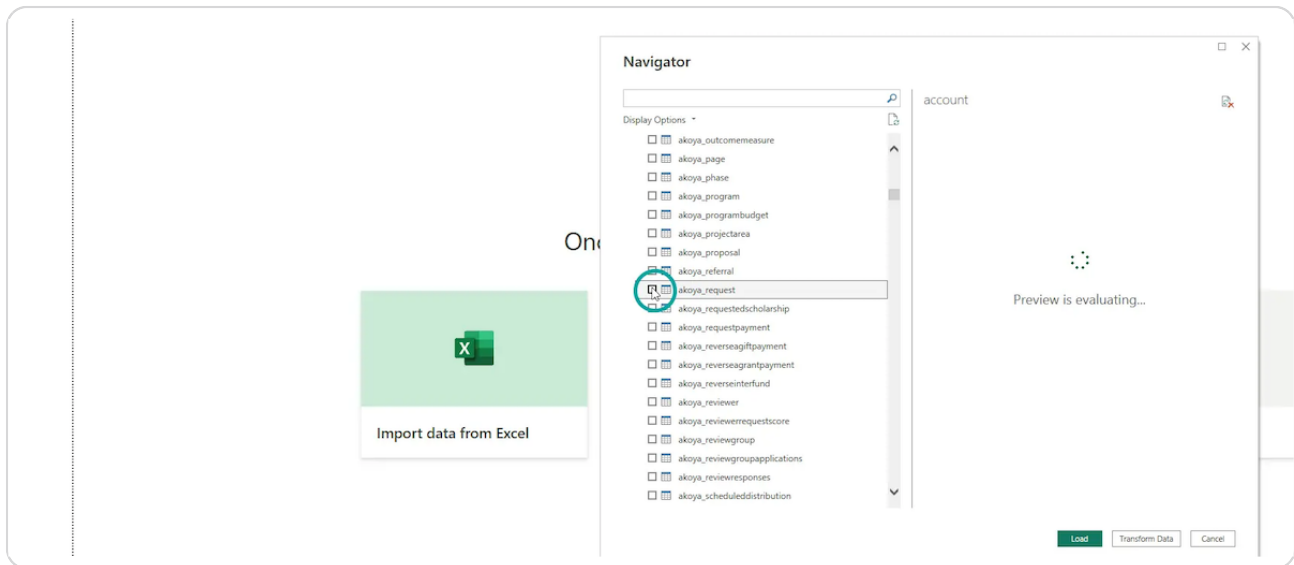
STEP 8

For the demonstration, we are going to use three tables. Check off account (Constituent).



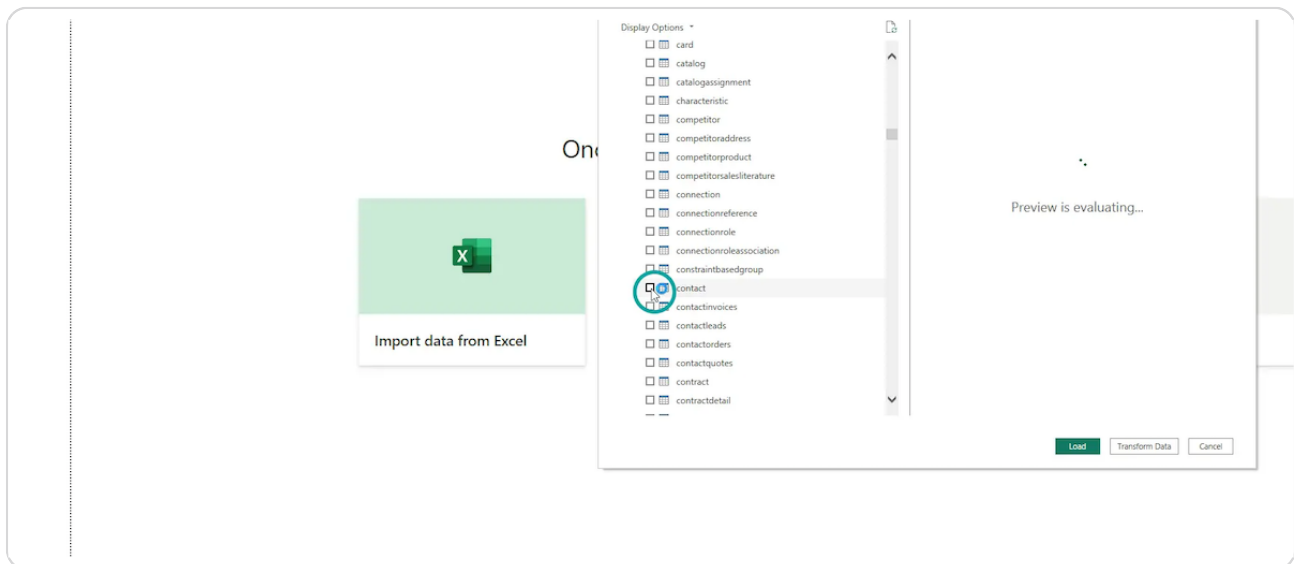
STEP 9

Check akoya_request (Request).



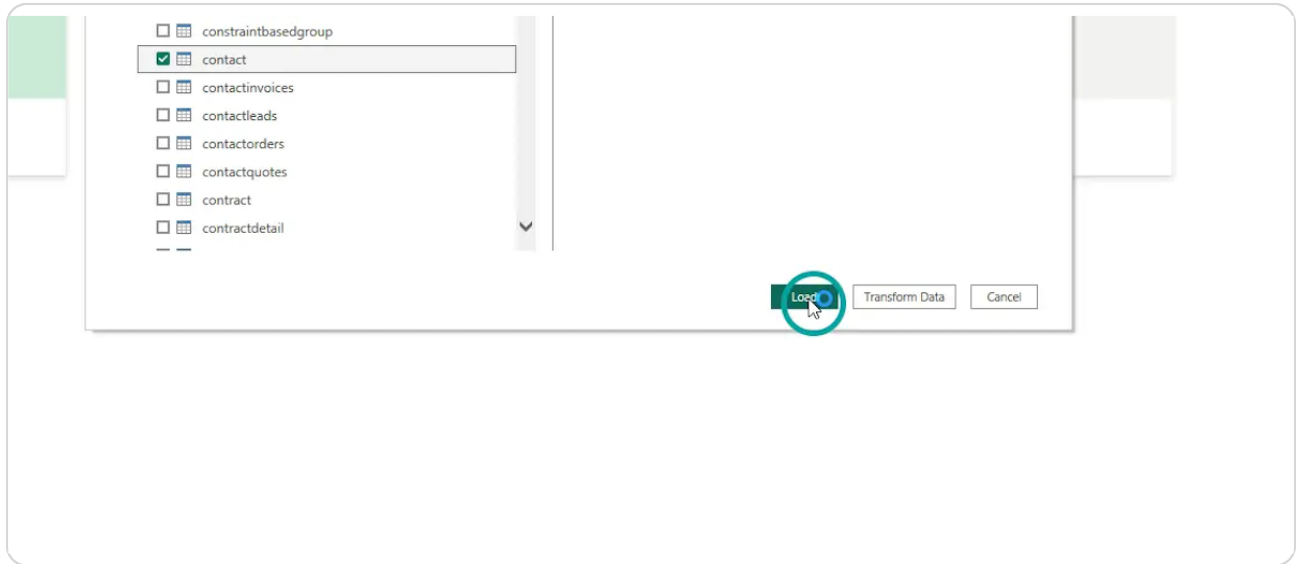
STEP 10

Check "Contact".



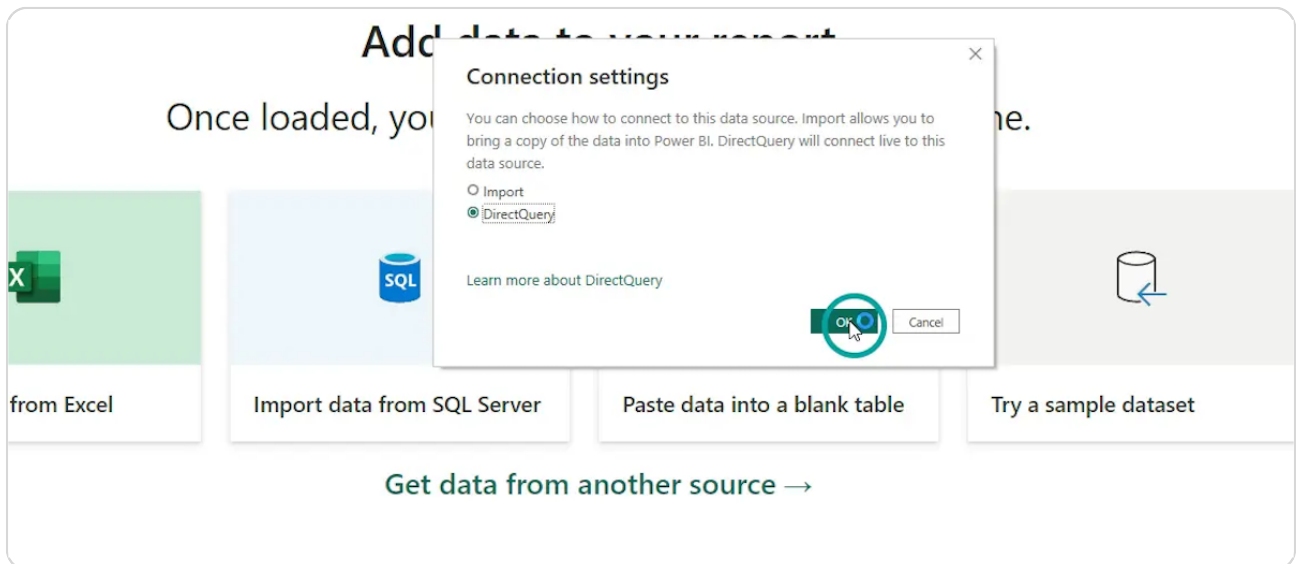
STEP 11

After the three tables are selected, hit "Load".



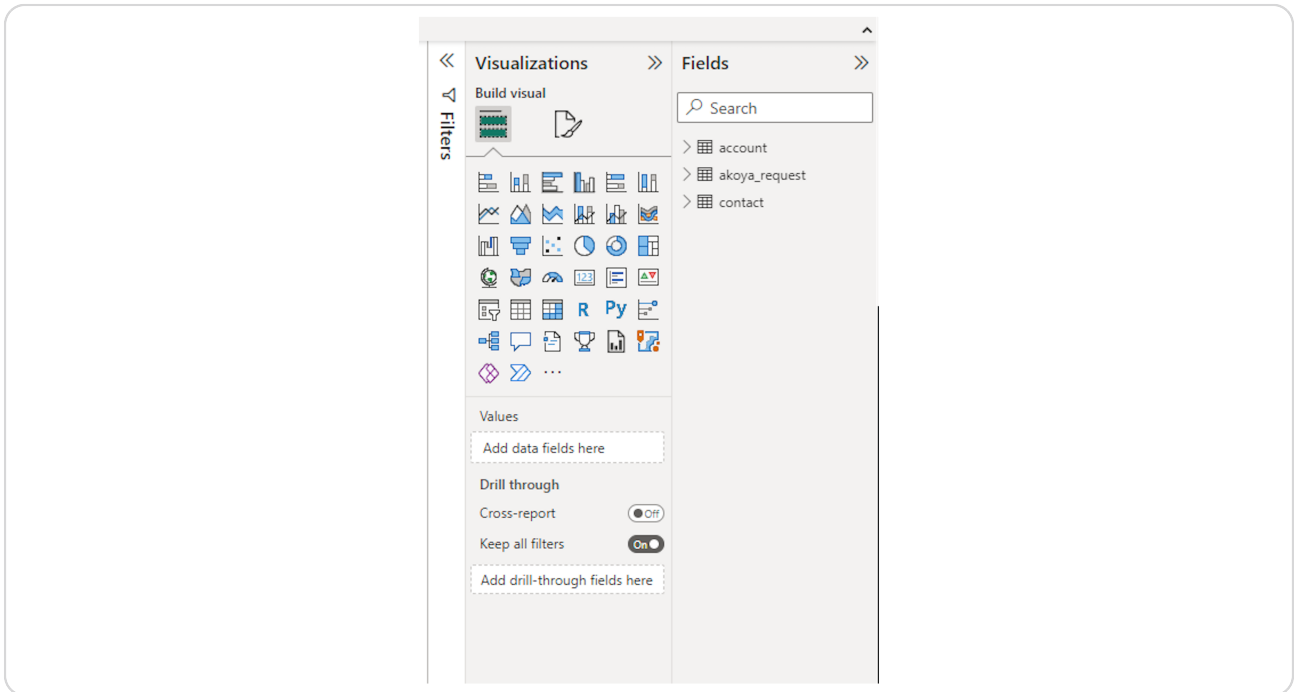
STEP 12

Change the radial option to "DirectQuery" and hit "OK".



STEP 13

If you have loaded the tables correctly, your fields pane on the right hand side should look like this. This is where the starting point will be for the webinar.



akoya**GO**