

TUES26

6:00 - 9:00 Welcome Reception

WED27

	Track One Finance and Administration	Track Two Grant and Scholarship Management	Track Three Optimizing akoyaGO
7:30 - 8:30	Breakfast		
8:30 - 9:00	Welcome and Opening Session - John Long, Chief Executive Officer		
9:15 - 10:15	Business Central FAQ (Intermediate): Grasp a better understanding of the basics within Business Central. This session will cover some of the most commonly asked questions and present recommended practices to help you navigate and optimize Business Central.	GOapply V2 Grant Lifecycle (Beginner): Learn how to use GOapply V2 to take your grant cycle from frazzled to fantastic. GOapply helps streamline your overall grantmaking process, from letter of intent to final report.	Building Views and Enhanced Filtering (Beginner): Learn to create views that will enable you to report on your data and form a solid foundation for best practices. This is a great introduction for those who want to learn how to make a Mail Merge or Dashboard in a later session.
10:30 - 11:30	Business Central Account Schedules (Intermediate): Learn how to leverage Account Schedules for customized financial reports in Business Central. This session will cover the setup, modifications, column layouts as well as preserving and sharing report filters.	Scholarship Tutorial (Intermediate): Scholarship season can be a beast. Learn how GOapply can help you manage all the moving pieces of a successful scholarship round.	Document Templates and Mail Merge (Advanced): This session will offer best practices for creating and utilizing document templates and mail merge letters to successfully communicate with your partners outside your organization.
11:30 - 12:30	Lunch		
12:30 - 1:15	Keynote Presentation - Mark Montoya, Chief Experience Officer		
1:30 - 2:30	Business Central Posting Groups and Document Applications (Advanced): What are Posting Groups and Document Applications within Business Central? How do you best utilize Posting Groups? How do you work with Document Applications? This session will answer these questions and more.	Outlook Integrations and Activities (Beginner): Want to better track your emails, appointments, and tasks? Don't want to have to manage everything in multiple locations? Join this session to learn how to make Outlook integration work for you.	Automating Workflows and Business Rules (Intermediate): Learn how to create and utilize automated workflows and business rules to make your job easier by reducing repetition of data entry and other processes.
2:45 - 3:45	Data Integrity, Retention, and Security (Intermediate): Join us to learn about the built-in security and data retention features of akoyaGO as well as best practices for preserving data integrity.	GOverify Feedback Session (Beginner): Join our Product Development team for a discussion regarding grantmaking due diligence and charity verification. What would be most helpful to you? Bring your ideas and let's brainstorm.	Email Templates and Automation (Advanced): Learn how the system can work for you and make it easier to communicate with donors, recipients as well as others outside your organization.
3:45 - 5:00	Free Time		
5:00 - 5:30	Shuttle to Riverboat Cruise		
6:00 - 9:00	Riverboat Cruise		
9:00 - 9:30	Shuttle to Hotel		

THURS28

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7:30 - 8:30	Breakfast		
8:30 - 9:30	Recovering from Crisis - Client Panel Discussion		
9:45 - 10:45	SharePoint Integration (Beginner): Learn how to leverage SharePoint integration for file storage and to create more efficient processes when working with files such as letters and reports.	Campaigns, Marketing Lists, and Events (Beginner): This session offers a high level overview on how to use Campaigns, Marketing Lists, and Events. Discussion will focus on best practices and utilization of Events to help you with online engagement.	Dynamics Dashboards (Beginner): Unleash the power of akoyaGO through Dynamics Dashboards. Learn how to use Dashboards to arrange a collection of cross-entity views and charts that greet you every time you log into akoyaGO.
11:00 - 12:00	Finance and Administration User Group (Intermediate): Collaborate with your Finance and Administration peers focusing on key topic areas, industry knowledge, and practices.	Grant Scholarship Management User Group (Intermediate): Collaborate with your Grant and Scholarship Management peers focusing on key topic areas, industry knowledge, and practices.	Optimizing akoyaGO User Group (Intermediate): Collaborate with your Donor Management peers focusing on key topic areas, industry knowledge, and practices.
12:00 - 1:00	Lunch and Closing		
1:00	Depart		